



State Leadership and Skills Conference Sponsor and Exhibitor Information

Grand Rapids, Michigan

April 12-14, 2024

General Information

- Exhibit areas are accessible to all participants
- Dates and Locations:
 - **Friday, April 12, 2024** - Amway Grand Plaza Hotel, Second Floor Center Concourse, 3:00 pm to 7:00 pm
 - **Saturday, April 13, 2024** - Amway Grand Plaza Hotel, Second Floor Center Concourse, 9:00 am to 2:00 pm required. 2:00 pm to 6:00 pm optional.
 - **Sunday, April 14, 2024** - DeVos Place, Secchia Lobby, 8:00 am to 12:00 pm *(required for companies/colleges interested in speaking with winners)*

Pricing

- \$250 for exhibiting Friday and Saturday. Exhibit Spaces include one (1) skirted 6' table and 2 chairs
- Add-ons, at an additional, optional cost per item:
 - \$100 – Additional Table
 - \$50 – Electrical Access
 - \$100 – to also Exhibit on Sunday at DeVos Place *(only exhibiting on Sunday is not an option)*
- **Note** – Exhibitors registering after the March 1, 2024, deadline will be charged a \$50 late registration fee.

Registration

Please complete the attached form and mail with your payment by **March 1, 2024**, to:

SkillsUSA Michigan
Eastern Michigan University
Ypsilanti, MI 48197



***State Leadership and Skills Conference
Exhibitor Registration***

Company: _____ Phone: _____

Address: _____

City, State, Zip: _____ Email: _____

Contact: _____

Standard rate of \$250 includes one (1) skirted 6' table and 2 chairs on:

- Friday, April 12, 2024 Amway Hotel, Second Floor Center Concourse, 3:00 pm - 7:00 pm
- Saturday, April 13, 2024 Amway Hotel, Second Floor Center Concourse, 9:00 am - 2:00 pm (6:00)

Add-ons (*additional, optional costs*):

- \$100 – Additional Table
- \$50 – Electrical Access
- \$100 – Add a table on Sunday, April 14, 2024
Award Session at DeVos Place - Secchia Lobby, 8:00 am - 12:00 pm
(Required for companies and colleges interested in speaking with winners)
- \$50 – Late Fees for registrations received after March 1, 2024

Total Enclosed*: _____

* For a credit card payment form go to <https://miskillsusa.org/forms-files/>

Please return by **March 1, 2024** to
SkillsUSA Michigan, Eastern Michigan University, Ypsilanti, MI 48197
or email dwest30@emich.edu



State Leadership and Skills Conference ***Exhibitor Information*** **Rules and Regulations**

Purpose: This conference is conducted for educational and informational purposes; to disseminate knowledge and ideas; to encourage communications; and to promote product information.

Eligible Exhibits: SkillsUSA Michigan reserves the right to determine the eligibility of any exhibitor. No exhibitor shall sublet or share space. All promotional activities must be confined to the limits of the booth. All activities and presentations must not disrespect the other exhibitors.

Installation and Removal of Exhibits: Exhibitors may begin installation two hours before the start time. All exhibits must be removed one hour after the finish time.

Security: Vendors are responsible for their own security and storage. SkillsUSA Michigan assumes no liability for lost or stolen items. Storage is not available from SkillsUSA Michigan.

Audio-Visual: The use of devices for mechanical reproduction of sound must not be projected outside the booth. Motion pictures, fashion shows, etc., outside the booth area are subject to prior approval by SkillsUSA Michigan.

Insurance/Defacing of Property: (1) Fire and theft insurance, if so desired, must be taken out by each exhibitor at their own expense. (2) Exhibitors are liable for any damage caused to the building, building fixtures, walls or floors. (3) All exhibits are to be free-standing; no materials may be attached to fixtures or walls.

Restrictions: SkillsUSA Michigan reserves the right to restrict exhibits or promotional materials, which for any reason become objectionable, and may also evict any exhibit which, in the opinion of SkillsUSA Michigan, detracts from the general character of the conference. SkillsUSA Michigan will not be liable for any refund or other expenses in this instance.

Liability: Neither SkillsUSA Michigan, nor their agents or representatives will be responsible for any injury, loss or damage that may occur to the exhibit or personnel. The exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims.

Promotional Samples: Only non-food samples may be given to conference participants. SkillsUSA Michigan reserves the right to restrict any promotional samples it deems to be objectionable.

Inability to Perform: In the event the conference is not held for any reason beyond its control, SkillsUSA Michigan reserves the right to retain part of the rental fee as shall be required to compensate for expenses incurred up to that time. If an exhibitor is unable to attend, after submitting this contract and payment, SkillsUSA Michigan reserves the right to retain all or part of the rental fees.

Clarification of Rules: All matters or questions not covered by these rules and regulations shall be subject solely to the decision of SkillsUSA Michigan and/or the conference sites. These rules and regulations may be changed at any time by SkillsUSA Michigan and shall be binding to the exhibitor.