



## *Participant Code of Conduct Form*

Attendance at any SkillsUSA sponsored conference or activity is a privilege. The following conduct policies will apply to all participants: students, adults, and any other authorized persons attending the conference. This form must be signed by each student, and the student's parent or guardian, attending a SkillsUSA conference or activity (including but not limited to, conferences, meetings, workshops, etc.) and brought to the conference by the chapter advisor.

Participants shall always abide by the rules and practices of SkillsUSA, to and from the designated point of origin of the activity. Participants shall respect and abide by the authority vested in SkillsUSA Michigan. Determination of penalties for violations will be at the discretion of SkillsUSA Michigan. Additional penalties may be imposed by the local school district.

The following shall be regarded as **major violations** of the SkillsUSA Code of Conduct and will result in being sent home and not being allowed to participate in any SkillsUSA activities for the remainder of the school year. Determination of other penalties for violations will be at the discretion of SkillsUSA Michigan, the SkillsUSA chapter advisor or local school district.

1. Alcohol, drugs, and tobacco: A student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior or judgment; other than properly used, over-the-counter pain relievers and medication prescribed by a physician for an individual student and must be on record with the advisor. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol, or chemical substances in any form (including tobacco), at any time, or under any circumstances, on public or private properties. All local and state laws concerning personal behavior will be honored.
2. Willful companionship: Being in the willful companionship of someone who violates any portion of the Code of Conduct or failing to report any direct knowledge (other than hearsay) of the Code of Conduct violations.
3. Personal conduct: Conducting acts and/or possession of weapons capable of causing bodily harm or fear of life, defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals or their chapter); throwing objects out the window or into the hallway; other serious violations of personal conduct regulations.
4. Private transportation: No driving or riding in a private automobile during a conference, unless accompanied by an authorized advisor (Participants are required to stay at state selected hotels). Occasionally a chapter advisor, under special circumstances, may allow a student to drive or ride in a private automobile to a conference. Once a driving/riding participant has arrived at the conference site, s/he shall not be in a private automobile again until leaving the site at the end of the conference.
5. Abusive behavior and lewd conduct: A student shall not engage in any lewd, indecent, sexual, or obscene act or expression. A student shall not engage in written, verbal, physical or electronic activities that may lead to harassment, hazing or bullying. The use of any harassment against anyone on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.
6. Violations of the student's school district code of conduct.



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Should a code of conduct violation occur for the following items, regardless of when exposed, the violating student(s) may be sent home and may not be allowed to participate in any SkillsUSA activities for the remainder of the school year. Determination of other penalties for violations will be at the discretion of SkillsUSA Michigan, SkillsUSA chapter advisor or local school district.

1. Conference Conduct: Failing to wear the supplied conference ID badge and wristband (when provided) at all times from arrival at the conference until departure at the end of the conference; leaving sessions prior to their conclusion (except in the case of emergency); failing to attend all general sessions and assigned activities (including workshops, competitive events, committee meetings, etc.) for which a participant is registered (unless engaged in a specific assignment taking place at the same time). Participants displaying rude or unprofessional behavior during conference sessions or activities will be subject to disciplinary action.
2. Curfew: Failing to be in your assigned sleeping room from the curfew time designated until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after designated curfew time; ordering or receiving any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.
3. Failing to abide by the dress regulations established for the conference, as outlined in the Dress Code.
4. Personal Conduct: Failing to keep adult advisors always informed of activities and whereabouts; participating in unapproved social activities or for behavior unbecoming of a participant.
5. Hotel Conduct: Students members may not be in the sleeping room of students of the opposite gender unless the chapter advisor is present. Failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to checkout; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations; inappropriate noise or verbal abuse; and not demonstrating respect for other hotel guests not participating with the SkillsUSA conference.
6. Unregistered individuals are not permitted at SkillsUSA conferences.
7. Cell phones and electronic devices are not permitted at meetings or conference activities, sessions, or competitions. Students may use them during free time.
8. The chapter advisor shall be responsible for their chapter participants' conduct. Participants that do not follow the Code of Conduct may subject their entire delegation to be sent home at the individual's and/or chapter's expense.
9. Advisors are responsible for room check. No group or chapter activities are to be scheduled by advisors after curfew. Advisors will not provide food or order room service to students after curfew.
10. Participants shall allow SkillsUSA Michigan to use conference photographs, video footage, and their names for promotional purposes.
11. At times, satellite venues, public transportation, scooters, and other transportation services are available and utilized during SkillsUSA conferences and activities. By signing this code of conduct, you hereby assume all the risks of participating in these activities and agree to hold harmless, any conference/contest site, SkillsUSA Michigan, Eastern Michigan University and the member's school district.

SkillsUSA Michigan is committed to creating and maintaining a healthy and respectful environment for all our champions at work. Our philosophy is to ensure all members, regardless of race, color, religion, sex, national origin, age, disability, sexual orientation, or socio-economic status are treated equally and respectfully. Any behavior in the form of discrimination, harassment or bullying will not be tolerated. It is the responsibility of all members to uphold and contribute to this climate.



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As parent/guardian, I have reviewed the Participant Code of Conduct with our son/daughter, and he/she agrees to abide by the rules. The Chapter Advisors and/or SkillsUSA Michigan has the right to send the participant home from the activity, at my expense, provided that he/she has violated the Participant Code of Conduct and I have been notified of the violation and transportation arrangements.

The participant has my permission to attend the SkillsUSA Michigan activity. I understand the participant will be supervised by the SkillsUSA chapter advisor. I, the parent/guardian, will not hold the school, the advisor, the Board of Education, SkillsUSA Michigan nor the conference staff responsible for any injuries while attending or while in route to and from the SkillsUSA sponsored activity.

**We understand that conference participation is optional and we are responsible for any expense related to an illness or accident. In the event of accident or illness requiring emergency medical treatment, occurring while in attendance at this SkillsUSA activity, the undersigned parent/guardian hereby authorizes the SkillsUSA chapter advisor to procure suitable medical treatment for the below signed participant, and I will provide for the payment of those costs on behalf of the named participant.** I also expect the SkillsUSA chapter advisor to contact me by telephone, as soon as possible, if medical services are necessary.

**This form must be signed by each student, and the student's parent or guardian, attending a SkillsUSA conference or activity (including but not limited to, conferences, meetings, workshops, etc.) and brought to the conference by the chapter advisor.**

Conference or Activity: \_\_\_\_\_ Conference Date: \_\_\_\_\_

School: \_\_\_\_\_

Participant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Participant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_