



## Special Needs Request Form

**Deadline: This form is due when each conference registration form is submitted.**

Please Type. Duplicate as needed. Make a copy for your records.

Use this form to request special needs for housing, transportation, and/or contests.

Advisor: \_\_\_\_\_ Student: \_\_\_\_\_

School: \_\_\_\_\_ Contest: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Advisor's Email: \_\_\_\_\_

Does the student require a wheelchair accessible room?  Yes  No

Does the student have any disability which might require special services?  Yes  No

If yes to any of the above, please check the appropriate one:

- Mobility impaired
- Use a wheelchair
- Visually impaired
- Hearing impaired
- Other \_\_\_\_\_

Does the student have any disabilities which might require special materials?  Yes  No

Please list accommodations required by the student's IEP. School districts will need to provide support staff. SkillsUSA Michigan can arrange for alternative locations for testing and additional time if it is required on the IEP. SkillsUSA Michigan does not need to know the reason for the special accommodations, merely what accommodations are listed on the IEP.

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SkillsUSA Michigan is not responsible for providing special accommodations if this form is not submitted with the conference registration.

\_\_\_\_\_  
Signature of Counselor or Special Needs Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone and extension