



## ***2020 Advisor of the Year***

Enclosed are all the materials and directions necessary to begin the process of selecting the SkillsUSA Michigan Advisor of the Year.

Step #1                    Copy and distribute the enclosed application as necessary throughout your school and select your **Chapter Advisor of the Year**. (This person can be either High School and/or College/Postsecondary.)

Step #2                    Send the name and all forms and paperwork of your **Chapter Advisor of the Year** to the State Office by **February 15, 2020**. They will then be given to a selection committee to review and select a **State Advisor of the Year**.

Mail to:                SkillsUSA Michigan  
                             Eastern Michigan University  
                             Ypsilanti, MI 48197

Email to:              [info@miskillsusa.org](mailto:info@miskillsusa.org)

Step #3                    If they met the criteria, the SkillsUSA Michigan Advisor of the Year will be submitted to the National Committee for inclusion into the **National Advisor of the Year** selection process the following year.

**Please note that all nominations forms must be typed or in black ink and submitted to the State Office no later than February 15, 2020. Forms submitted after the due date will not be accepted.**



## ***2020 Advisor of the Year Nomination Form***

### **Criteria**

This award will be presented to high school and/or college/postsecondary educators involved in Trade, Technical or Skilled Service courses, and who have achieved prominence at local, state, or national levels. One such award will be presented annually.

### **Eligibility**

Individuals who are currently employed as high school or college/postsecondary, full-time classroom/laboratory teachers and/or co-op coordinators in a Career and Technical Education program, or persons who are not classroom teachers, but have been designated by their school administration as the SkillsUSA advisor (coordinator) for their school, are eligible recipients for this award. Contributions and achievements with SkillsUSA on which the nomination is based must have been within the past ten years. **The nominee must be a paid professional member of SkillsUSA.**

### **NEW This Year:**

- The nominee's chapter must have achieved at least level 1 of the Chapter Excellence Program (CEP) this school year in order to be considered for the State Advisor of the Year.
- The nominee's chapter must have achieved level 2 of the Chapter Excellence Program (CEP) this school year in order to be considered for the National Advisor of the Year.

### **Nominator's Instructions**

Nominator should submit to the State Office:

- Nomination form
- One page narrative-style biography of the nominee (one page, single spaced).
- One page accomplishments or resume
- Two letters of support from the following people:
  - One letter from a student
  - One letter from the school administrator
- No additional materials will be accepted.

Send the completed application to the State Office by **February 15, 2020**.

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Eastern Michigan University  
Ypsilanti, MI 48197

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2020 Advisor of the Year Nomination Form  
Page 2 of 4

**Region** \_\_\_\_\_

Name of Nominee \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Home E-mail Address \_\_\_\_\_

Current job title: \_\_\_\_\_ CTE subject area: \_\_\_\_\_

Current paid member of SkillsUSA: (Please check)  Yes  No

Achieved at Level 1 of the Chapter Excellence Program (CEP) this year: (Please check)  Yes  No

Achieved at Level 2 of the Chapter Excellence Program (CEP) this year: (Please check)  Yes  No

School Name \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School Telephone \_\_\_\_\_ School E-mail Address \_\_\_\_\_

Number of Years as a SkillsUSA Advisor: \_\_\_\_\_

Nominator's Name \_\_\_\_\_

Nominator's Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Office Telephone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Nominator's Signature \_\_\_\_\_



**Outstanding SkillsUSA Contributions and Achievements of Nominee**

Describe in the space provided the contributions and achievements of the nominee that have advanced SkillsUSA in the nominee's state, region and/or nation. You may also describe how the nominee has advanced career and technical education in his/her occupational area. Please use this sheet. Answers may be supplemented on a single-spaced, 8 ½" x 11" page.



**Accomplishments or Resume of Nominee**

Please use this sheet or answers may be supplemented on a single-spaced, 8 ½” x 11”page. Please use the Times New Roman font – 12 point type. Use front of page only

Significant positions held: (in education or SkillsUSA)

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Honors and/or recognitions:

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Professional Memberships: (include offices held)

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Civic, Fraternal Activities, etc.:

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Other specialized SkillsUSA activities, such as community service, safety projects or any other activity above and beyond the call of duty:

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