



2019 National Leadership and Skills Conference

June 24-29, 2019 · Louisville, Kentucky

Registration Information

Due Dates

IMPORTANT – Some due dates are THIS WEEK! It is of the utmost importance that you adhere to these due dates!

- **April 9, 2019** – Qualifier Not Attending Notification Form due to State Office
- **May 1, 2019** – SkillsUSA Michigan Registration Form due to State Office available at <http://miskillsusa.org/advisors/forms/>.
- **May 1, 2019** – Online Conference Registration Due at www.skillsusa-register.org – **All fields must be completed including home address!**
- **May 15, 2019** – Payment Deadline, Final Cancellations and Refund Requests due to State Office
- **May 31, 2019** – Additional Trading Pins Pre-Order Form due to State Office

Qualifier Not Attending Notification Form

Please complete this brief form if you had a student or team qualify to compete at the National Leadership and Skills Conference and they are **NOT** able to attend. This form is due **April 9, 2019**. This will allow SkillsUSA Michigan to notify the next qualifier in a timely manner.

Registration Steps

1. SkillsUSA Michigan Registration Form

All participants (contestants, alternates, delegates, advisors, guests, etc.) must register to be part of the SkillsUSA Michigan delegation. All Michigan registrations and travel/hotel arrangements must be made on the registration form available on our web site at <http://miskillsusa.org/advisors/forms/> by **May 1, 2019**. All participants listed on this form will receive a state t-shirt, a state hat, three (3) state trading pins and a state spirit item. The registration form (one per school) is due to the State Office by **May 1, 2019**.

2. Online Conference Registration

All participants (contestants, alternates, delegates, advisors, guests, parents, etc.) must also register for the National Conference. All conference registrations **MUST** be done online at www.skillsusa-register.org by **May 1, 2019**. ***The online registration must be filled out completely for each participant, including all emergency information.***

Personal Medical Information

In order for SkillsUSA to be HIPAA compliant, we are no longer allowed to collect personal medical information for each person attending the conference, including medical cards. ***It will be the responsibility of the local school to maintain/keep medical information and have permission to dispense it as needed.***

Additional Trading Pins Pre-Order Form

We will be taking pre-orders for additional trading pins for the National Conference. Pre-orders must be faxed by **May 31, 2019**. The pre-order form is included in this packet. As part of your registration, all registrants will receive three (3) 2019 SkillsUSA Michigan Trading Pins. The number of additional pins is limited and orders

will be filled on a first come, first served basis. Your school will receive your pin order at the National Conference at the Monday night orientation meeting.

Supervision

The Advisors Council has determined that there should be adequate supervision for the students provided by each school:

- All schools must have an advisor attend the National Conference to supervise their students.
- One (1) adult is responsible for every seven (7) students attending the conference. Please be sure to register the appropriate number of advisors from your school.
- Each school will decide which advisors are to be responsible for which students.
- Accountability for any student's misconduct will be the direct responsibility of the advisor in charge of his/her designee.
- Advisors should have available at all times the name, address, and phone number of the parents/guardians of each student they are responsible for.

Travel/Hotel Arrangements

The travel/hotel arrangements are first-come/first-serve. All SkillsUSA Michigan paid participants **MUST** stay in the hotel SkillsUSA assigns to Michigan, no exceptions. This is mandated by the National Office. All Michigan registrations and travel/hotel arrangements must be made on the registration form available on our web site at <http://miskillsusa.org/advisors/forms/> by **May 1, 2019**. Note: All efforts will be made to accommodate your requested room type but this might be changed based on the number of rooms in our room block.

Payments

All payments are to be made to the State Office at the address below, as all associated costs are included in the travel package. ***Do not make any other payments!***

SkillsUSA Michigan
PO Box 980432
Ypsilanti, MI 48198

Michigan Hotel

SkillsUSA Michigan has been assigned to the Galt House hotel for the 2019 National Conference. All SkillsUSA Michigan paid participants **MUST** stay in this hotel, no exceptions. This is mandated by the National Office. Do not make reservations on your own, as all rooms must be reserved through SkillsUSA Michigan.

Galt House
140 N. Fourth St.
Louisville, KY 40202
800-843-4258
<http://www.galthouse.com/>

Parents and Family Members

Parents and family members are welcome stay in the Michigan hotel, but they are then considered part of the Michigan delegation so they must also register for the conference and pay the registration fee. They will need to be included on the same form as the school and adhere to the same deadlines.

State Orientation Meeting

All participants must attend the mandatory State Orientation Meeting on Monday, June 24, 2019 at 7:00 pm.

If you are making your own travel arrangements, you must arrive in Louisville in time to attend the State Orientation Meeting. The State Orientation Meeting is very important because:

- All participants receive their National Conference registration items, including trading pins, conference program, name tags, etc. and last-minute changes.
- All competitors take the Leadership Test and need to bring a #2 pencil with them. This is the only time the Leadership Test will be offered.

Leadership Test

All competitors will be taking the Leadership Test immediately after the State Orientation Meeting on Monday night. All competitors will need to bring a #2 pencil with them, as none will be available at the meeting. This is the only time the Leadership Test will be offered.

Friday Awards Ceremony

1. The Friday Awards Ceremony will start an hour earlier at 5:00 pm, not at 6:00 pm as in the past.
2. The Michigan Social on Friday night (following Awards Ceremony) will now be an Ice Cream Social. Please plan accordingly

Changes

Any changes must be done via SkillsUSA Michigan.

Travel Scholarship

If your student(s) received a Travel Scholarship, please deduct the amount from your total due for your SkillsUSA Michigan conference registration.

The mikeroweWORKS Foundation Competitor Scholarship

The mikeroweWORKS Foundation, in partnership with SkillsUSA, is proud to offer a \$1,000 scholarship opportunity for SkillsUSA members who have competed and placed first in their state association competition.

The scholarship provides support for SkillsUSA state contest winners who have insufficient personal, chapter, school or community resources to participate at the 2019 SkillsUSA Championships in Louisville, Ky. Scholarships will be awarded, based on need, to offset the costs of travel and participation in the National SkillsUSA Championships.

The award is based on a student-written, one-page narrative describing the student's financial need for the scholarship including the lack of school or community resources. Preference will be given to applicants from program areas of manufacturing and industrial applications, construction, technical computer applications, firefighting, electronics and transportation.

The student may be nominated with a letter of recommendation written by their advisor or state director. Applications must be submitted via the online form to the national office of SkillsUSA for review and determination by midnight ET May 15. Recipients will be informed on June 1.

Requirements: To apply for the mikeroweWORKS Foundation Travel Scholarship, applicants:

- Must be a gold medal winner at their 2019 state competition, advancing to national competition
- Have never attended the National Leadership and Skills Conference prior to this year
- Be a SkillsUSA member in good standing
- Must reasonably demonstrate financial need for scholarship.

- Must submit application and attachments via online submission no later than May 15, 2019, at midnight, ET.
- Preference will be given to applicants from program areas of manufacturing and industrial applications, construction, technical computer applications, firefighting, electronics and transportation.

Full details and application can be found at this link: www.skillsusa.org/membership-resources/scholarships-financial-aid/the-mikeroweworks-foundation-travel-scholarship/.

Harbor Freight Tools for Schools National Championships Scholarship

SkillsUSA, in partnership with Harbor Freight Tools for Schools, announces a travel scholarship opportunity to the SkillsUSA Championships. Eligible SkillsUSA members can apply to receive up to \$1,500 to assist in attending the 2019 National Leadership and Skills Conference (NLSC). This travel scholarship is available to high school contestants only.

Applications will be accepted from March 15-May 10, 2019. Recipients will be announced May 15, 2019. For full details including eligibility, visit: <https://www.skillsusa.org/membership-resources/scholarships-financial-aid/harbor-freight-tools-for-schools/>.

Awards will be open to students who are members of SkillsUSA high school chapters in the United States, eligible to compete on behalf of their state in the SkillsUSA 2019 NLSC, and are registered to compete in the following contests at the 2019 NLSC:

- Additive Manufacturing
- Architectural Drafting
- Automotive Refinishing Technology
- Automotive Service Technology
- Aviation Maintenance Technology
- Cabinetmaking
- Carpentry
- CNC Milling Technology
- CNC Technician
- CNC Turning Technology
- Collision Repair Technology
- Diesel Equipment Technology
- Electrical Construction Wiring
- Heating, Ventilation, Air Conditioning and Refrigeration (HVACR)
- Industrial Motor Control
- Marine Service Technology
- Masonry
- Mechatronics
- Motorcycle Service Technology
- Plumbing
- Power Equipment Technology
- Sheet Metal
- TeamWorks
- Welding
- Welding Fabrication

Students eligible to compete at the 2019 NLSC in the following contests may receive these scholarships, provided they were enrolled in one of the skilled trades program areas listed above during the 2018-2019 school year:

- Action Skills
- American Spirit
- Career Pathways Showcase: Industrial Engineering Technology
- Career Pathways Showcase: Natural Resources and Agriculture
- Chapter Business Procedure
- Chapter Display
- Community Action Project
- Community Service
- Customer Service
- Employment Application Process
- Entrepreneurship
- Extemporaneous Speaking
- Job Interview
- Job Skill Demonstration A
- Job Skill Demonstration Open
- Opening and Closing Ceremonies
- Occupational Health and Safety
- Outstanding Chapter
- Prepared Speech
- Principals of Technology
- Promotional Bulletin Board
- Quiz Bowl



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National Conference Information

SkillsUSA Michigan State Events

There are several SkillsUSA Michigan state events planned at the National Conference. All events are mandatory and will be held at the hotel.

- Monday evening at 7:00 pm – State Orientation Meeting and Contestant Leadership Testing (bring a #2 pencil)
- Thursday morning from 5:30 am to 7:30 am – State Breakfast (before SkillsUSA Championships)
- Friday evening immediately following Awards Ceremony – Ice Cream Social and State Awards

Cell Phone Numbers

All advisors are asked to email their cell phone number to tbrown51@emich.edu by **May 1, 2019**. This cell phone number list will be provided to all advisors in attendance at the National Conference.

Advisor Summer Email

We need to know how to reach you this summer, so please send your summer email address to tbrown51@emich.edu by **May 1, 2019**.

State Conference Scoresheets

If you are interested in your student's scoresheet from the state contest in order to prepare for the national contest, please email your request to tbrown51@emich.edu. All efforts will be made to make these score sheets available to you. These state contest score sheets are only available to national contestants.

National Conference Text Messages

Please sign up using the codes below to receive important text messages at the National Conference. We are using Remind for these text messages.

- If you have a smartphone, get push notifications. On your iPhone or Android phone, open your web browser and go to the following link: rmd.at/2019minlsc. Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.
- If you don't have a smartphone, get text notifications. Text the message @2019minlsc to the number 81010. If you're having trouble with 81010, try texting @2019minlsc to (734) 680-8322. * Standard text message rates apply

Championships Contest Updates

Please be sure to read the contest updates posted on the National web page at

<http://www.skillsusa.org/competitions/skillsusa-championships/contest-updates/>. **VERY IMPORTANT:**

Please be sure to check the contest updates regularly. Your student will not be prepared for the contest without this information. We want all competitors to be aware of this information and any changes!

Résumé

Each student must submit a one-page printed resume before the contest starts at the contest orientation. This is the only time that resumes can be turned in. Failure to do so will result in a 10-point penalty.

Clothing Requirement

The clothing requirement for your contest is found in the Technical Standards. A copy was given to each winner. Please be sure to follow this **exactly** as you will receive a penalty for not having the proper clothing, up to 50 points. Be sure to get the proper clothing beforehand as there is no guarantee that you will be able to purchase what you need at the National Conference. Competition uniforms may be purchased at <https://www.skillsusastore.org/>.

Dress Code

Registrants traveling as a group should remember that they are representing SkillsUSA and forming a public impression of the organization. When traveling, registrants are not required to wear official SkillsUSA attire, but they are encouraged to wear clothing with the SkillsUSA logo — for example, an embroidered polo shirt with khaki slacks.

At all times, whether traveling or during the conference, registrants' overall appearance should be clean and neat. Their attire should be appropriate for the occasion. Contestants must follow the clothing requirements in the official technical standards for their contests. ***During formal events such as the opening and awards ceremonies, official SkillsUSA attire is required.***

Opening and Awards Ceremonies Attire

As an organization, we must portray a professional image to the business, industry, education and government representatives attending the opening and awards sessions. ***Official SkillsUSA attire should be worn to the opening ceremony.*** The National Board of Directors has ruled that students who come on stage during the awards ceremony be dressed in official SkillsUSA attire or SkillsUSA Championships work clothing. Students not wearing official SkillsUSA attire or Championships work clothing *will not be allowed on stage*. Other attire is not allowed, including jeans, shorts, T-shirts, tank tops, sneakers, boots and sandals. This rule will be enforced, and any awards earned will be presented backstage if the student is not dressed properly.

Official SkillsUSA Attire

- Women: Red SkillsUSA blazer, white blouse (collarless or small-collared), knee length black dress skirt or black dress slacks, black sheer (not opaque) or skin-tone seamless hose and black shoes
- Men: Red SkillsUSA blazer, white dress shirt, solid black tie, black dress slacks, plain black socks and black dress shoes.

Special Needs Contestant Information

If you have registered a contestant who will require the assistance of another person at the orientation meeting and during the competition, please send an email to tbrown51@emich.edu with the names of the student and the contest by **May 1, 2019**. (Example: a dyslexic student requiring a reader, a deaf student requiring a signer, special meals, etc.)

Please note SkillsUSA can provide sign language specialists, but not translators. Also, please specify medical needs, such as diabetes, food allergies, wheelchair etc.

SkillsUSA will assist with hearing-impaired issues for orientations and debriefing. If longer intervals are needed, SkillsUSA will work with you on an individual basis. We do not cover interpreters. If needed, an agreed arrangement will be made.

National Courtesy Corps

The National Courtesy Corps is the elite group of high school and post high school students as well as advisors and chaperones who are selected to represent their state delegation. These individuals are afforded the opportunity to work with and build a network of industry and educational resources while gaining skills, leadership qualities, developing friendships and having fun. The National Courtesy Corps guidelines are available at <http://www.skillsusa.org/events-training/national-leadership-and-skills-conference/national-courtesy-corps/>.

Alumni Sponsored Community Service Project

On Friday June 28, 2019, the SkillsUSA Alumni and Friends Association will host a community service project that will involve approximately 300 volunteers. If you want to participate, please indicate so for each person participating via the online registration at www.skillsusa-register.org.

Discount Car Rentals

There are several car rental discounts available to SkillsUSA members at <http://skillsusa.org/events-training/national-leadership-and-skills-conference/registration-and-logistics/car-rental/>. Any parking fees incurred will be your responsibility. Please note: The Galt House does charge a daily parking fee. Shuttle buses are provided between all the venues, so a car is really not needed.

National Leadership and Skills Conference Information

Additional information is available at <http://miskillsusa.org/conferences/nlsc/>.

New This Year!

Awards Ceremony Passes Sold Online

SkillsUSA Awards Ceremony pass sales for people that are not conference registrants are changing. **Awards ceremony passes will be sold online only!** The new procedure will be through the SkillsUSA website, and sales will begin June 3. Visit: <https://www.skillsusa.org/events-training/national-leadership-and-skills-conference/> Select the link for Awards Ceremony ticket sales. The advance purchase will be \$10 each, plus a service fee. A credit card is required for online purchase. Buyers will be required to either download the admission ticket, which contains a barcode, onto their smartphones, or print out a paper copy of the ticket(s) to be admitted to Friday evening's awards at Freedom Hall. **No on-site ticket sales will be available.** The number of tickets for sale is limited due to seating availability at Freedom Hall. Buy early; once all seats are sold, ticket sales will cease. There will be parking fees at the entrance of the Kentucky Exposition Center (KEC). For more information on parking:

<https://www.skillsusa.org/events-training/national-leadership-and-skills-conference/registration-and-logistics/parking/>

Full Program Available on Conference App

A condensed version of the NLSC program will be included in the annual Awards and Recognition book. In addition, there will be a PDF of the entire NLSC program available for attendees to print from the national conference website by June 1. The SkillsUSA National Leadership and Skills Conference official program and all the details will be available through the conference app — also available by June 3.

Business Center

There will be a SkillsUSA business center located in KEC South Wing Lobby B100 and open Tuesday-Friday, 8 a.m.-4 p.m. There will be fees associated to give access to photocopy service and for those who wish to have access to print from jump drives or the internet. There will be a 20-minute time limit per person.

Champions Night with PVSA Recipients

Wednesday, June 27, 2019 — at Louisville Bats, Slugger Stadium

This year's Champions Night will be a baseball game between the Louisville Bats and the Toledo Mud Hens. First pitch is at 7 p.m., but there will be several pregame activities that are devoted to SkillsUSA beginning at 6:30 p.m. The ticket is included with every paid registrant and will provide the following: admission to game, free baseball hat and \$5 loaded value on the ticket good for any of the concession stands inside the stadium. The game ticket is good only for Wednesday, June 26. For stadium information, including weather policies, visit:

<https://www.milb.com/louisville/>

Continuing a new tradition for Champions Night, recognition of our President's Volunteer Service Award honorees will be included. Details will be shared with state SkillsUSA directors who have PVSA honorees registered to attend the conference.

Meet the Employer Event Returns! New Location: South Wing C

Friday, June 28, 2019 — From 10 a.m.-3 p.m., SkillsUSA hosts Meet the Employer in East Hall of KEC. Over 50 employers from every sector will be on site to promote career opportunities with their companies. All NLSC attendees are invited to stop by to interact with eager potential employers. Students are required to bring copies of their resumes. Admission is free for NLSC attendees. More information can be found here:

<https://www.skillsusa.org/events-training/national-leadership-and-skills-conference/meetemployer/>



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Condensed Agenda

Monday, June 24

7 a.m. SkillsUSA Championships Move-in
8:30 a.m.-3 p.m. Leverage, Activate and Engage
7 p.m. – State Orientation Meeting

Tuesday, June 25

7:30 a.m.-5 p.m. SkillsUSA Store
10 a.m.-5 p.m. Contestant Orientation Meetings
10 a.m.-5 p.m. SkillsUSA TECHSPO
10 a.m.-5 p.m. SkillsUSA Championships Open to Registered Attendees
7 p.m. Opening Ceremony

Wednesday, June 26

7:30 a.m. Leadership Contestants Report to Contest Area
7:30 a.m.-5 p.m. SkillsUSA Store
8 a.m.-5 p.m. SkillsUSA Championships Open to the Public
8 a.m.-5 p.m. SkillsUSA TECHSPO
8:30 a.m.-9:45 a.m. A Call to Action: Advisors Session
7 p.m. Champions Night at Louisville Bats (President's Volunteer Service Award winners recognized)

Thursday, June 27

5:30 a.m.-7:30 a.m. – State Breakfast Buffet
7:30 a.m. Contestants Report to Contest Area
7:30 a.m.-4 p.m. SkillsUSA Store
8 a.m. Leadership Contests Finals
8 a.m.-5 p.m. SkillsUSA Championships Open to the Public
8 a.m.-5 p.m. SkillsUSA TECHSPO
10 a.m.-4 p.m. SkillsUSA University
6 p.m.-10 p.m. SkillsUSA Night at Kentucky Kingdom
7 p.m.-9 p.m. Chapters of Distinction Celebration (no admittance once program begins)

Friday, June 28

7 a.m.-1:30 p.m. Community Service Project
9 a.m.- 1 p.m. SkillsUSA University
10 a.m.-3 p.m. Meet the Employer
5 p.m. Awards Ceremony
Immediately Following Awards Ceremony-SkillsUSA Michigan Social and Awards



2019 National Leadership and Skills Conference State Meal/Meeting Agenda

***All events will be held
at the Cochran Ballroom in the RIVUE Tower at the Galt House***

Monday, June 24, 2019

State Orientation Meeting

7:00 pm (no meal)

Mandatory attendance for all participants!

All contestants must bring a sharpened #2 pencil!

Thursday, June 27, 2019

Breakfast Buffet

5:30 am – 7:30 am

Friday, June 29, 2019

Ice Cream Social

Immediately Following Awards Ceremony

State Awards Presentation

*Parents and family are welcome to attend but food is for
conference registrants only*



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Qualifier Not Attending Notification Form

Please complete this brief form if you had a student or team qualify to compete at the National Leadership and Skills Conference and they are **NOT** able to attend. This will allow SkillsUSA Michigan to notify the next qualifier in a timely manner.

School: _____

Qualifier Not Attending: _____

Qualifier's Event: _____

Advisor's Signature

Date

***Fax this form to 734-487-4329
or email to registration@miskillsusa.org
by April 9, 2019***



2019 National Leadership and Skills Conference
Additional Trading Pins Pre-Order Form

Name	School Phone	Summer Email Address
Summer Address		Cell Phone Number
City	State	Zip
Signature		

Ordering Information:

All registrants will receive three (3) of the 2019 SkillsUSA Michigan Trading Pins. ***Additional trading pins are available for purchase on a first-come first-serve basis.*** Pre-order pins to guarantee that your school has all you need! Extra pins will also be sold at the National Conference. Pre-orders must be received by **May 31, 2019** and all payments are due by **July 1, 2019**. Your school will receive your pin order at the National Conference at the Monday night orientation meeting.

Please fill in all requested information including quantity, cost, and your name legibly printed or typed.

	Price	Quantity	Total
SkillsUSA Michigan Trading Pin	\$2.00 each		
<i>Total Amount Due</i>			

Fax this form to 734-487-4329
Or
email to registration@miskillsusa.org
by May 31, 2019

Remit payment to: SkillsUSA Michigan, 208 King Hall, Eastern Michigan University, Ypsilanti, MI 48197



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Travel/Hotel Information

Travel/Hotel Arrangements Made With:

Ann Day
SkillsUSA Michigan
PO Box 980432
Ypsilanti, MI 48198
734-487-3888
Fax 734-487-4329
aday7@emich.edu

Arrangements Included:

- Conference registration fee of \$170 per person
- Roundtrip Motor Coach Transportation from Detroit, Flint or Grand Rapids.
- Five nights' accommodations at the hotel
- Two meals at the hotel:
 - Breakfast on Thursday morning (before competitions)
 - Ice Cream Social on Friday night (following Awards Ceremony)
- Four meal vouchers of \$5.00 each (total worth \$20.00) for Thelma's at the Conservatory
- A ticket to the Louisville Bats baseball game at Slugger Stadium
- A ticket to Kentucky Kingdom amusement park
- Michigan spirit items (Michigan t-shirt, 3 SkillsUSA Michigan trading pins and a glow item for sessions)
- All Taxes and Gratuities

Payments

All payments are to be made to the State Office at the address above. ***Do not make any other payments!***

Cost per Person:

Quad (4 people per room)	\$ 745 per person (2 double beds)
Triple (3 people per room)	\$ 829 per person (2 double beds)
Double (2 people per room)	\$ 998 per person (2 double beds or 1 king bed)
Single (1 person per room)	\$1,504 per person (1 king bed)

** If not using the SkillsUSA Michigan motor coach transportation, deduct \$200 from above rate*

Deadlines:

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